

SERVICE PROVIDED BY THE ADMINISTRATION OF MARIJAMPOLĖ MUNICIPALITY

1.	Service name	Issue, cancellation of suspension, revocation of the permit (duplicate) to engage in carriage of passengers by a taxi car
2.	Service recipients	Natural persons Business entities
3.	Service type: electronic/ non-electronic service	Electronic service (except the issue of a permit) Non-electronic service
3.1.	Reference to e-service (<i>in the case of an electronic service</i>)	https://www.epaslaugos.lt/portal/service/43663/23640
3.2.	Reference to the application form(s) (<i>in the case of a non-electronic service</i>)	https://www.marijampole.lt/go.php/lit/Leidimo-vezti-keleivius-lengvaisiais-automobiliais-taksi-idavimas-dublikato-ido-panaikinimas-ar-panaikinimas
4.	Service provision term	15 business days. Term set for submission of missing documents or rectification of irregularities – 10 business days
5.	Service price	Permit issue EUR 45.00 Duplicate issue EUR 7.20
6.	Methods and procedure of payment for the service (<i>including the possibility of payment for foreigners</i>)	<p>Payment requisites: Payee: <u>State Tax Inspectorate under the MF RL</u> Entity code: 188659752 Payment code: 52718</p> <p>Payee's bank name: AB „Citadele“ bankas Account number: LT78 7290 0000 0013 0151; SWIFT code – INDULT2X</p> <p>Payee's bank name: AB SEB bankas Account number: LT05 7044 0600 0788 7175; SWIFT code – CBVILT2X</p> <p>Payee's bank name: Akcinė bendrovė Šiaulių bankas Account number: LT32 7180 0000 0014 1038; SWIFT code – CBSBLT26</p> <p>Payee's bank name: Luminor Bank AB Account number: LT74 4010 0510 0132 4763; SWIFT code – AGBLLT2X</p> <p>Payee's bank name: Luminor Bank AB Account number: LT12 2140 0300 0268 0220; SWIFT code – NDEALT2X</p> <p>Payee's bank name: „Swedbank“, AB Account number: LT24 7300 0101 1239 4300; SWIFT code – HABALT22</p> <p>Payee's bank name: UAB Medicinos bankas Account number: LT42 7230 0000 0012 0025; SWIFT code – MDBALT22</p>

7.	Service provision process description	Acceptance of the application, collection and verification of information from respective authorities, preparation of the order, granting of the permission
8.	Information and documents to be submitted by the person	<p>1. The application;</p> <p>2. The personal identity document (when the applicant for the permit is a natural person) or its copy;</p> <p>3. The individual activity registration certificate or its copy (when the applicant for the permit is a natural person);</p> <p>4. The road transport vehicle's registration certificate (the certificate shall be returned and its copy shall be retained);</p> <p>5. The road transport vehicle's card (report) of technical inspection results (the card (report) shall be returned and its copy shall be retained);</p> <p>6. The insurance policy of the compulsory insurance in respect of civil liability of users of motor vehicles (the insurance policy shall be returned and its copy shall be retained);</p> <p>7. If the carrier is not specified in the Register of Road Vehicles of the Republic of Lithuania as the vehicle's owner or user and the vehicle is registered in the Register of Road Vehicles of the Republic of Lithuania – the vehicle's purchase–sale contract or other document demonstrating that the vehicle is wholly owned and – where the carrier is not the vehicle's owner – a loan-for-use agreement or another document demonstrating that the vehicle is operated on legal grounds (the document shall be returned and its copy – retained);</p> <p>8. If the vehicle is not registered in the Register of Road Vehicles of the Republic of Lithuania – the vehicle's purchase–sale contract or other document demonstrating that the vehicle is wholly owned, and if the carrier is not the owner of the vehicle – a loan-for-use agreement, a hire agreement or another document demonstrating that the vehicle is operated on legal grounds (the document shall be returned and its copy – retained).</p> <p>The submission of documents or copies referred to in points 2–6 shall not be required when the application for the permit is submitted by electronic means. Copies of documents must be certified by the applicants; when submitting the copies of documents their originals must also be provided.</p> <p>The carriers applying for cancellation of the permit must submit the following documents:</p> <p>1. The application;</p> <p>2. The original of the permit.</p> <p>The duplicate of the permit shall be issued when the original permit is:</p> <p>1. Lost;</p> <p>2. Irreparably damaged.</p>
9.	The service provider's contact details (the responsible employee's position,	Algirdas Stadalius, the Chief Specialist of the Public Order Division Phone: +370 697 08 256,

	forename and surname, e-mail address, phone number)	e-mail: algirdas.stadalius@marijampole.lt
10.	The procedure of appealing against acts (omissions) of the service provider	According to the procedure established by legal acts
11.	Contact details of the organisations (<i>if any</i>) that can provide the necessary information or practical assistance to service recipients	