


Approval of a food business operator (sprout production activity)

1.	Name of service	Approval of a food business operator (sprout production activity)
2.	Recipients of service	Legal entities for business purposes; Natural persons for business purposes
3.	Type of service: electronic/ non-electronic	Electronic service / non-electronic service
3.1.	Link to electronic service	SFVS Integrated Food and Veterinary Information System: https://imvis.vmvt.lt/
3.2.	Link to online application form (when electronic service unavailable)	 prasymo_del_maisto_tvarkymo_subjekto_ https://vmvt.lt/node/596 https://e-seimas.lrs.lt/portal/legalAct/lt/TAD/TAIS.329396/asr
4.	Timeframe of service	<p>A decision on the approval and registration of a food business operator engaged in sprout production is taken in accordance with Chapter II of the Procedure for the Approval and Registration of Food Business Operators adopted by Order No B1-527 of Director of the State Food and Veterinary Service of 145 October 2008 “On the approval of the requirements for the approval and registration of food business operators” (hereinafter – Procedure) not later than within 10 (ten) working days of the date of receipt of the documents listed in the Procedure.</p> <p>The deadline for the assessment of the data and documents referred to in point 14 of the Procedure shall be calculated from the date of receipt of all the duly submitted data and document. The period of time required for submitting the specified data and documents by the food business operator to the territorial department shall not be included in the period of time for the assessment of documents referred to in point 7 of the Procedure.</p> <p>The period of time, which is given to the food business operators for the correction of non-compliances with requirements of legal acts referred to in point 21 of the Procedure and for submission of data and/or documents evidencing this to the territorial department, shall be not included in the period of time for the assessment of documents referred to in point 21 of the Procedure.</p>
5.	Fees of service	No state fees or charges are collected
6.	Cross-border payment measures and procedure	-
7.	Description of process for obtaining a service	Approval of a food business operator refers to entitlement of a food business operator to engage in

		<p>sprout production activity, its inclusion in the List of Food Business Operators managed by the State Food and Veterinary Service and assigning of an identification number.</p> <p>A food business operator seeking to be entitled to engage in sprout production activity has to approach the relevant territorial department of the SFVS in the territory of which it is going to carry out the food handling activity and to submit the following documents:</p> <ol style="list-style-type: none"> 1. an application for the approval/registration of the food business operator of the fixed form; 2. a layout plan of the food handling place (premises), including the layout of equipment; 3. a description of the food handling process; 4. documents evidencing that there is a Hazard Analysis and Critical Control Point (HACCP) based self-control system implemented at the business operator or that good hygiene practice rules are applied for the specific food handling area; 5. a copy of a document evidencing the right to use the food handling place where the activities related to food handling are going to be carried out. <p>The food business operator is approved for an indefinite period.</p>
8.	List of documents to be submitted to obtain a permit	<ol style="list-style-type: none"> 1. An application of a fixed form for the approval/registration of a food business operator; 2. a layout plan of the food handling place (premises), including the layout of equipment; 3. a description of the food handling process; 4. documents evidencing that there is a Hazard Analysis and Critical Control Point (HACCP) based self-control system implemented at the business operator or that good hygiene practice rules are applied for the specific food handling area; 5. a copy of a document evidencing the right to use the food handling place where the activities related to food handling are going to be carried out .
9.	Contact details of the authority providing a service (position of responsible employee, name and surname, e-mail, phone no.)	<p>Territorial departments of the SFVS. Free phone line 8 800 40 403 klausimai@vmvt.lt https://www.facebook.com/vmvt.lt/</p>
10.	Information concerning available remedies	The SFVS decisions may be appealed in accordance with the procedure established by the laws of the

		Republic of Lithuania.
11.	Contact details of organisations from which providers or recipients can obtain practical assistance	